

CITY OF BALTIMORE

MARTIN O'MALLEY, Mayor



DEPARTMENT OF RECREATION AND PARKS

KIMBERLEY AMPREY, Interim Director
DR. RALPH W. E. JONES, JR. BUILDING
3001 East Drive - Druid Hill Park
Baltimore, Maryland 21217

August 20, 2003

Jeffrey A. Budnitz, Managing Partner
Lake Falls Financial
6115 Falls Road
Baltimore, MD 21209

Dear Mr. Budnitz:

I would like to take this opportunity to thank you for arranging the informative meeting and presentation at your house. As promised Connie, Nan, and I have identified immediate actions, short and long term objectives to be achieved at Robert E. Lee park in the months ahead. We are responding to your concerns within the projected time frame of two weeks, per our discussion.

For the sake of definition we are proposing that short term goals would take place within three to six months of our meeting, while long term achievements could take six months or longer to implement. Under the criteria of immediate action items we have indicated individual reference dates. Please review the following timetable and determine if these targets correspond to our agreed upon goals.

Immediate Action Items:

- Move Jersey Barriers to close holes for safety purposes – COB 8/21
- Do sign maintenance and replacement in lower park (Island)-as appropriate – 8/29
- Get Trash Removal Schedule – Weekly
- Grass Cutting Schedule - Every second Wednesday- 8/13, 8/27, 9/10, 9/24, 10/8 ...
- Replace trashcans- COB 8/25

Short Term:

- Assign Volunteer Group for Make it Beautiful Day - Catonsville Home Depot is planning 50 Volunteers—9/25
- Determine date for Bridge Closure in order to address Safety and Cleanup issues
- Determine the relationship between Baltimore City & County Police at R.E.L. Park
- Determine DPW-WWW role at Lake Roland
- Jeff to set up meeting with various environmental partners, Partnerships Office will bring along appropriate R&P individuals, (including Anne Draddy)



- Deliver master plan as created by City R&P based upon meetings held under Mr. Billups

Long Term

- Long-term -- Create environmental plan for remediation of park, (invasive removal, erosion control, water quality etc.)
- Prioritize and implement master plan in conjunction with county and community
- Create partnership for care and management of Robert E. Lee
- Research possibility of occupancy for caretaker's house...approach any necessary improvements from partnership possibility

Thank you again for your commitment and dedication to Robert E. Lee Park and the surrounding community. As always, if you have questions regarding this matter, please feel free to contact me.

Sincerely,



Kimberley Flowers
Interim Director